



Beckman Institute

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

Job Posting: Student Graphic Designer - Fall 2024 at Beckman Institute

Position Title: Student Graphic Designer

Location: Beckman Institute

Term: Fall 2024

Job Description:

The Beckman Institute is seeking a creative and motivated Student Graphic Designer for the Fall 2024 term. This position offers a fantastic opportunity to gain hands-on experience in graphic design while supporting the Beckman Institute's community outreach efforts. The student will work on updating current materials and creating new content, including digital signs and advertisements. Also, possible opportunity to help with marketing for the new Beckman café.

Responsibilities:

- Update and maintain existing graphic materials.
- Design and create new digital content such as signs and advertisements.
- Collaborate with the outreach team to support community engagement initiatives.
- Learn and utilize digital advertising software.
- Proofread materials to ensure accuracy and consistency.
- Communicate independently and professionally with team members and stakeholders.
- Stay organized and manage multiple tasks with attention to detail.

Requirements:

- Access to Adobe Photoshop and Illustrator.
- Strong proofreading skills.
- Excellent communication skills, both written and verbal.
- Ability to work independently and professionally.
- Interest in learning new management systems and digital ad software.
- Well-organized and detail oriented.
- Aspiring to develop skills in graphic design and related areas.

Preferred Qualifications:

- Previous experience in graphic design.
- Familiarity with other Adobe Creative Suite applications.
- Experience with digital advertising platforms.

Compensation and Schedule:

- Paid position at \$14/hour.
- Requires working 10-15 hours per week with a set schedule.
- Schedule is flexible to accommodate classes.
- Position can be remote, in-person, or hybrid at the discretion of the supervisor.

- The position will start no later than the fall semester with potential for renewal for the spring semester.

How to Apply:

Interested candidates should submit their resume, a cover letter, and a portfolio of relevant work to mcarlisl@illinois.edu by July 31, 2024.

Join the Beckman Institute team and gain valuable experience while contributing to meaningful community outreach projects. We look forward to seeing your creative work!